

ADMISSIBILITY CHECK

Call for proposals	
Project ID	
Project acronym	

Criterion	Y/N	Comment
Administrative compliance		
The application was submitted within the given deadline		
The application was submitted in the prescribed format in I+		

Formal evaluation		
ANNEX I – Partner declaration was signed and submitted by all partners		
ANNEX II – Specimen of signature was submitted by all partners		
ANNEX III – Minimum one CV of the key expert was submitted for all partners		
ANNEX IV – Project part concept was submitted for all partners		
ANNEX V – Simplified technical documentation was submitted by each partner carrying out investment in infrastructure		
ANNEX VI – Financial report from the last closed fiscal year was submitted by each partner registered as private entrepreneur or limited liability company.		

Decision		
Application fulfilled all administrative criteria		
Application fulfilled all formal criteria		
Application fulfilled all admissibility criteria		

Assessors	
Name of the assessor	
Date	
Signature	

Name of the assessor	
Date	
Signature	

ELIGIBILITY CHECK

Call for proposals	
Project ID	
Project acronym	

Criterion	Y/N	Comment
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Legal criteria

All partners are eligible according to their type as prescribed in the Call for proposals		
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Excluding criteria

In case of each partner the Partner's declaration of honour is signed by the statutory representative of the applicant organisation.		
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Cooperation criteria

Partners were cooperating in project development		
Partners are cooperating in project implementation		
Partners are cooperating in project staffing		
Partners are cooperating in project financing		

Geographical criteria

All project activities have impact on the programme area		
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Decision

Application fulfilled all eligibility criteria		
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Assessors

Name of the assessor	
Date	
Signature	

Name of the assessor	
Date	
Signature	

QUALITY ASSESSMENT				
Call for proposals				
Project ID				
Project acronym				
Criterion	Score (0-5)	Weight	Weighted score	Justification
I. STRATEGIC EVALUATION (0-35)			0,0	
Strategic relevance			0,0	
The project objectives are clearly linked to the priority axis, specific objective, action or measure of the programme		2	0,0	
The expected results of the project reflects on the scope of the Specific objective, are in line or complete the supported activities and are linked to result indicator.		2	0,0	
Cooperation character			0,0	
The project has a strong cross-border character addressing similar or common challenges between the partners.		2	0,0	
All partners have proven experience in the thematic area concerned and have the professional background to carry out the project		1	0,0	
II. TERRITORIAL EVALUATION (0-15)			0,0	
Territorial relevance			0,0	
The project clearly contributes to regional and local development strategies at the territorial level.		1,5	0,0	
The project uses available knowledge and builds on existing results and practises on local level.		1,5	0,0	
III. SECTORAL EVALUATION (0-50)			0,0	
Sectoral relevance			0,0	
The project addresses real sectoral challenges and is developed according to the real needs of the programme area and the applicant organisation		3	0,0	
The project clearly contributes to an EU and national strategies and compliance with EU and national policies, EU Strategy for the Danube Region at policy level.		1	0,0	
The target groups are precisely identified and the results of the project meet their needs		1	0,0	
The project contributes to the horizontal principles of the EU. The project results are sustainable and respect equal opportunities, non-discrimination and gender equality.		0,5	0,0	
Feasibility and sustainability			0,0	
The proposed activities are relevant and realistic, they can be accomplished within the given management structure and time.		1,5	0,0	
The expected results are sustainable from an economic, social and environmental perspective. The institutional sustainability of the project results is ensured.		1,5	0,0	
Cost effectiveness			0,0	
The project budget is proportionate to the planned result, and the requested contribution represents proportionate added value for the citizens.		1	0,0	
Planned activities are cost effective and the proposed budget lines respect the principles of the sound financial management.		0,5	0,0	
Total score:			0,0	
Subtotal for the strategic and territorial evaluation			0,0	
Subtotal for the sectoral evaluation			0,0	